



CULPEPER COUNTY, VIRGINIA

FIRE ALARM PERMIT

Building Department • 302 N. Main St., Culpeper VA 22701 • 540-727-3405 www.culpepercounty.gov

NAME OF PROJECT _____

PERMIT # _____ - _____

SITE ADDRESS LOCATED IN ☐ TOWN LIMITS ☐ COUNTY JURISDICTION

TAX MAP # _____

STREET ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

OWNER INFORMATION ☐ OWNER ☐ TENANT

NAME _____ PHONE NUMBER _____ CELL PHONE NO. _____

ADDRESS _____
City/Town State Zip Code

As the owner of the property listed above, I have assigned the following Contractor/Agent to pull this Building Permit on my behalf.

CONTRACTOR/AGENT NAME: _____ DATE: _____ Owner Signature _____

CONTRACTOR INFORMATION ☐ OWNER OF PROPERTY If owner is contractor Date of birth ____/____/____

BUSINESS/OWNER NAME _____ PHONE NUMBER _____

ADDRESS _____
City/Town State Zip Code

VA STATE CONTRACTOR'S LICENSE # _____ CLASS _____ EXPIRATION _____
Online verification _____ P/T initial Class 'C' must submit copy of Contract w/ all signatures & Amount

DESCRIPTION OF CONTRACTUAL INFORMATION ☐ 2009 IBC

CONTRACT AMT \$ _____ TOTAL SQ.FT. _____ EST. TIME OF CONSTRUCTION _____

CONTACT PERSON ...Person to answer Plan Review Questions & Permit Pick Up

NAME _____ DAY PHONE # _____

E-MAIL _____ CELL PHONE # _____

DESCRIPTION OF WORK ☐ New Construction ☐ Repair/Replace/Remodel

COMMERCIAL *Required-- 3 sets of plans. The individual responsible for the design, including the individual's occupation & address MUST sign the plans.

New Construction: ☐ Fire Alarm system # Devices _____ ☐ Fire Alarm Duct Detectors, # Devices _____

☐ Smoke Dampers, # Devices _____ ☐ Other _____

DESCRIBE IN DETAIL WORK TO BE PERFORMED :

It is the responsibility of the person issued this permit to insure adherence to all zoning and building regulations. It is the responsibility of the person to schedule all necessary inspections and understand a final inspection will be necessary to close this permit. Refunds will be paid only if work has not been performed and must be submitted in writing within six (6) months of expiration, revocation or discontinuance.

Owner or Authorized Agent _____ Print Name: _____ Date: _____

Application reviewed and accepted by _____ Permit Tech.

This Building application is designed to cover various construction projects. Please ✓ below what applies to your project.

FEE SCHEDULE TO BE COMPLETED BY ADMINISTRATIVE STAFF

All Commercial jobs require 3 sets of plans upon submission and \$75.00 Administrative Fee if project is less than 15,000 SF OR \$250.00 if over 15,000 Sf. The individual responsible for the design, including the individual's occupation & address MUST sign the plans submitted.

Permit Fee Schedule	✓	Fee Schedule	Actual Sq. Ft. Provided by Plan Review	Actual Permit Fee	Comments
COMMERCIAL FEES					
Administrative Fee		\$75.00			Non-refundable
Amendment Fees		\$75.00			Non-refundable
Amendment fees-Additional		\$.03 per sq ft			
Minimum Amendment		\$50.00			
Code Modification Request		\$50.00			
Generator (gas lines)		\$50.00			
New/Repair/Replace, etc.		\$.03 per sq ft			
Minimum Fee		\$125.00			
FIRE ALARM					
Fire Alarm Systems		\$75.00			
Plus .50 per device	ea.	\$0.50			
Minimum		\$100.00			
Fire Alarm Duct Detectors	ea.	\$25.00			
Minimum		\$75.00			
Fire/Smoke Dampers	ea.	\$20.00			
Minimum		\$80.00			
Change of Contractor		\$100.00 each			
Re-inspection fee		\$100.00			
Working w/o Permit		\$200.00 each			
Renewal fees each 6-months		\$25.00			
OTHER Permit fees as per Plan Review description					
			SUB TOTAL	\$	
			2% State Levy		
			GRAND TOTAL		
			Less Admin Fee	\$ ()	
			FINAL TOTAL	\$	